

**METHOD OF FUNDING ENGLAND ACCESS FORUM**

The England Access Forum will only be assembled once a national issue has been recognised and all LAFs have confirmed by voting that this issue should be investigated and reported on by the England Access Forum (EAF). The England Access Forum will comprise of a small team of between five to eight people who have an interest and a good knowledge of the specific project.

The majority of communication between the EAF members will be by email. It is recognised in some instance the group may need to meet and also meet with representatives of other organisations related to the specific national project. Therefore it is reasonable to expect travel and other relevant expenses to be subsidised. It is unreasonable to expect highway authorities to fund these costs when they are in relation to national issues. It is reasonable for Natural England to set aside an annual budget for these costs. The EAF members should provide a summary of the expense claims to LAFs on a three monthly basis together with a progress report on the project.